

Borough Council of
**King's Lynn &
West Norfolk**



Regeneration and Development Panel

Agenda

Tuesday, 30th October, 2018
at 6.00 pm

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
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Monday 22nd October 2018.

Dear Member

Regeneration and Development Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 30th October, 2018 at 6.00 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 6 - 11)

To approve the minutes of the previous meeting.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the

Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. Chairman's Correspondence

If any.

7. South East King's Lynn Strategic Growth Area/West Winch Relief Road (45 mins) - the report will follow

The Panel will receive an update on the above. The Consultant involved in production of the Infrastructure Delivery Plan will also be present at the meeting.

The Panel are requested to consider the report and make any appropriate recommendations to Cabinet.

**8. Corporate Performance Monitoring - Quarter 1 - 2018/2019 (15 mins)
(Pages 12 - 16)**

9. Custom and Self Build Policies (15 mins) (Pages 17 - 19)

To consider the attached summary report and note that the action plan will be presented to Cabinet in due course.

10. Corn Exchange Cinema Proposals (45 mins) (Pages 20 - 77)

The Panel is asked to consider excluding the public from the meeting under section 100A of the Local Government Act 1972 for consideration of the appendices for the item on the grounds that they involve the likely disclosure of exempt information as defined by paragraph 3 of Part 1 of Schedule 12A to the Act

11. Work Programme and Forward Decision List (Pages 78 - 85)

12. Date of the next meeting

To note that the next meeting of the Regeneration & Development Panel is scheduled to take place on Tuesday 11th December 2018 at 6.00pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

To:

Regeneration and Development Panel: Mrs J Collingham, C J Crofts, S Dark, P Gidney (Chairman), M Chenery of Horsbrugh, P Kunes (Vice Chairman), C Manning, T Smith, A Tyler, Mrs E Watson and D Whitby.

Portfolio Holders:

Councillor R Blunt – Portfolio Holder for Development

Councillor P Hodson – Portfolio Holder for Performance and Economic Development

Councillor Mrs E Nockolds – Portfolio Holder for Culture, Heritage and Health

Officers

Chris Bamfield – Executive Director

Alex Fradley – Senior Planner

Ged Greaves – Senior Policy and Performance Officer

Alan Gomm – LDF Manager

Duncan Hall – Housing Services Manager

Matthew Henry – Property Services Manager

Nikki Patton – Housing Strategy Officer

Hannah Wood-Handy – Principal Planner

By Invitation:

Consultants involved in the Infrastructure Delivery Plan – Agenda Item 7

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

REGENERATION AND DEVELOPMENT PANEL

Minutes from the Meeting of the Regeneration and Development Panel held on Tuesday, 11th September, 2018 at 6.00 pm in the Council Chamber, Hunstanton Town Hall, The Green, Hunstanton

PRESENT: Councillor P Gidney (Chairman), Mrs J Collingham, C J Crofts, S Dark, Mrs S Fraser (substitute for T Smith), M Chenery of Horsburgh, M Howland, P Kunes, C Manning, G Middleton, A Tyler, Mrs E Watson and D Whitby.

PORTFOLIO HOLDERS:

Councillor A Beales – Portfolio Holder for Corporate Projects and Assets

Councillor I Devereux – Portfolio Holder for Environment

Councillor P Hodson – Portfolio Holder for Economic Development

Councillor B Long – Leader of the Council

OFFICERS:

Chris Bamfield – Executive Director

Vanessa Dunmall – Performance and Information Officer

Matthew Henry – Property Services Manager

Ostap Paparega – Regeneration and Economic Development Manager

BY INVITATION:

Wayne Hemingway – Hemingway Design

RD41: **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Bower, Mrs Nockolds and Smith.

RD42: **MINUTES**

RESOLVED: The minutes from the previous meeting were agreed as a correct record and signed by the Chairman.

RD43: **DECLARATIONS OF INTEREST**

There was none.

RD44: **URGENT BUSINESS**

There was none.

RD45: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillors Beal, Bird and Middleton for item RD47.

RD46: **CHAIRMAN'S CORRESPONDENCE**

There was none.

RD47: **HUNSTANTON SOUTHERN SEAFRONT MASTERPLAN**

The Chairman welcomed Wayne Hemingway from Hemingway Design to the meeting. Wayne Hemingway introduced himself and provided those present with a brief overview of his background in design and his design company. The Panel was informed that Hemingway Design had been commissioned by the borough council to develop a vision and a viable Masterplan for Hunstanton's Southern Seafront area.

Members of the Panel had been on a tour of the Masterplan area prior to the meeting.

Wayne Hemingway provided those present with an overview of his initial ideas and concepts which could potentially be included in the Masterplan.

Those present were informed that a public survey was available and open to all. It could be accessed at: <https://www.hemingwaydesign.co.uk/hunstanton-south-beach/>. As at 4th September 2018 585 responses to the survey had been received. The survey would be live until 23rd September 2018. Full results from the survey would be published as part of the Masterplan.

The Panel was provided with information on some of the suggestions and comments which had been submitted through the public consultation exercise. These included the importance of the natural environment, making Hunstanton a year round attraction and improvements to sites, attractions and accessibility.

The Panel was informed that a community and stakeholder engagement session had recently been held and feedback from the session would be used to inform the draft Masterplan.

Wayne Hemingway highlighted the following ideas/concepts which could be included in the Masterplan:

- Creation of event spaces, cultural hubs and pop up catering offers.
- How to get young people to live and stay in Hunstanton.
- The promenade and its design, inland green spaces, landscaped areas, a tidal pool and the condition of the beach.

- Public realm improvements including disabled access, cycle access (which was currently prohibited along the promenade), toilets, attractions and street furniture.
- The Oasis site, which was currently operating at a loss.
- Car parks.
- Linking areas such as Hunstanton to Old Hunstanton and a link between the beach, the seafront and inland.
- Kiosks, Beach Huts, art work, sculptures and fountains.
- Restaurants and eateries including pop up restaurants and events.
- Incorporating design into coastal defences.
- Being unique and quirky and community ownership.

Wayne Hemingway stressed the importance of communities and businesses coming together to work for the benefit of Hunstanton as a whole. He commented that it should not just be down to the council to take action. He explained that some of the concepts and ideas in the Masterplan could be quick wins, which he felt would make a difference to the Town and could kick start longer term improvements. He explained that quick wins could include improvements to the catering offer and could include engaging with existing local businesses and getting them to work together for the benefit of Hunstanton as a whole.

The Panel was informed that the draft Masterplan would be published in due course and would include further detail on the suggestions that had been highlighted by Wayne Hemingway at the meeting.

The Chairman thanked Wayne Hemingway for his presentation and invited questions and comments from the Panel, as summarised below.

In response to a question, it was clarified that the Pier did not form part of the Masterplan study area.

Councillor Manning explained that in peak season, traffic was an issue. Wayne Hemingway explained that transport and traffic was not part of his brief. He commented that although it was frustrating, it meant that Hunstanton was a popular destination and the alternative would be no traffic and no visitors which would be bad for Hunstanton.

In response to a question from Councillor Crofts, the Property Services Manager explained that contamination issues would be investigated if areas were to be developed in the future.

Councillor Bird addressed the Panel under Standing Order 34. He commented that residents were often trapped in the summer because of the traffic, there were no rail links and the footpath was incomplete. He commented that the area had some of the best restaurants. He also commented that there was a clash between Town Councillors, Borough Councillors and County Councillors and that Hunstanton provided income to King's Lynn and political issues needed to be overcome. Councillor Bird explained that the cycle plan had previously

bypassed Hunstanton because cycling was not permitted on the promenade. He also referred to water features which had not worked well in the past. He commented that Members should look at Cape May in New Jersey as an example.

Councillor Mrs Collingham commented that if people were encouraged to stay in Hunstanton for longer and overnight, this could potentially have a positive impact on traffic. She explained that to encourage people to stay, there would need to be more of an upmarket offer available.

Councillor Dark commented that the purpose of a Masterplan and concept work was to steer the Council to look at things and from hearing the presentation he felt that this would be achieved and the council would have a lot to think about. He explained that the council would have to look at the quick wins and longer term projects. He asked Wayne Hemingway if he thought that if nothing was done now, would Hunstanton have more catching up to do in the future. Wayne Hemingway explained that he felt Hunstanton needed something, and soon. He referred to retailers and businesses and the seasonal nature of Hunstanton. He hoped that local organisations, businesses and the community would get involved in bringing concepts and ideas forward to benefit Hunstanton as a whole.

Councillor Mrs Watson commented that using pop up food stalls as a quick win was a good idea. She also commented that there were a lot of car parks on the way in to Hunstanton and doing something to improve the frontage of these would be another quick win. She also commented that it was important to improve the promenade and bring back a sandy beach to Hunstanton.

Councillor Beal addressed the Panel under Standing Order 34. He stated that change had to come now. He disagreed with comments made earlier by Councillor Bird in that there was a clash and Councillor Beal stated that we were all part of the Borough and needed to get in that mind set so that opportunities could be looked at. He also commented that the Green was a good place for events, and lots of successful events had been held there but he acknowledged that it would be good to have a flat space for events, such as one of the car parks.

Councillor Middleton addressed the Panel under Standing Order 34. He commented that lots of young people, after leaving school, moved away from Hunstanton. He felt that quirky ideas was what young people wanted and ways to ensure that young people stayed in Hunstanton needed to be looked at. He explained that if it was a cultural hub it would bring people in, and he agreed with Wayne Hemingway in that it needed to be driven by the community.

In response to a question from the Vice Chairman, Councillor Kunes, the Property Services Manager explained that the Borough Council

rented out the spaces for the kiosks, but the kiosks were owned independently. It was explained that in the past the council had worked to control who sold what, to avoid too much competition and too many kiosks selling the same thing, but recent changes to legislation relating to anti-competition rules had made this unenforceable. It was suggested that the borough council monitor when kiosk leases were up for renewal and see if there was an opportunity to work with the kiosk owners. It was also suggested that the Council could purchase kiosks which could be used for pop up restaurants etc.

The Portfolio Holder for Corporate Projects and Assets, Councillor Beales, commented that the kiosk leases were something that could be looked at but would be a political decision for the council. He commented that focus should initially be on the quick wins and then look at how longer term projects could benefit Hunstanton. He looked forward to seeing the final Masterplan and the opportunities that could be available.

Councillor Tyler commented that local artists and sculptors could be used to work with young people and students to bring art into Hunstanton.

The Leader of the Council, Councillor Long commented that Hunstanton needed a unique selling point all year round; it needed a reason for people to come, and come back.

The Chairman, Councillor Gidney commented that consideration should be given to pay to use toilets, the motorcyclists who frequented Hunstanton and transport issues, including the lack of a rail link.

The Chairman, Councillor Gidney, on behalf of the Panel, thanked Wayne Hemingway for attending the meeting.

RESOLVED: The presentation and comments from the Panel were noted.

RD48: **WORK PROGRAMME AND FORWARD DECISION LIST**

The Panel was informed that South East King's Lynn Strategic Growth Area/West Winch Relief Road would be added onto the Panel's Work Programme for October.

RESOLVED: The Panel's Work Programme was noted.

RD49: **DATE OF THE NEXT MEETING**

The next meeting of the Regeneration and Development Panel would be held on Tuesday 30th October 2018 at 6.00pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

The meeting closed at 7.55 pm

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Regeneration and Development Panel		
DATE:	30 October 2018		
TITLE:	Corporate Performance Monitoring Q1 2018-19		
TYPE OF REPORT:	Monitoring		
PORTFOLIO(S):	Performance		
REPORT AUTHOR:	Ged Greaves		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE





PURPOSE OF REPORT/SUMMARY:
<p>The corporate performance monitoring report is in place to monitor progress against agreed performance indicators for the year. The report contains information on the corporate performance monitoring undertaken during Q1 2018-19.</p>
KEY ISSUES:
<p>Performance indicators for 2018-19 have been agreed by Portfolio Holders and Executive Directors as the key performance measures for the year; they cover all Directorates. These indicators were reported quarterly to Corporate Performance Panel.</p> <p>This monitoring report highlights specific performance issues; where indicators have not met agreed targets they are drawn out into an Action Report, which provides additional detail on what actions are being taken to correct performance that has a variance to target.</p> <p>The Q1 2018-19 monitoring report shows that of the 14 indicators, 10 targets have been met.</p>
OPTIONS CONSIDERED:
<p>Not applicable.</p>
RECOMMENDATIONS:
<p>The Panel is asked to</p> <ul style="list-style-type: none"> i. Review the performance monitoring report ii. Agree the actions outlined in the Action Report.
REASONS FOR RECOMMENDATIONS:
<p>To demonstrate that the Council monitors and puts in place appropriate actions to correct performance that has a variance to the set target, to assist us in meeting our statutory duty to try and secure continuous improvement.</p>



1. Introduction

- 1.1 The Council's Performance Management Framework includes quarterly monitoring and reporting of performance. Each quarterly performance report is presented to the Corporate Performance Panel and made available to all Councillors and Portfolio Holders for information on the Council's intranet, Insite.
- 1.2 Corporately there are 50 performance indicators for 2018-19 and these have been agreed by Portfolio Holders and Executive Directors as the key performance measures for the year. Of this 50, 14 relate to the Regeneration and Development Panel's remit and these are reported in full on the performance monitoring report – Q1 2018-19.
- 1.3 Exception reporting is used whereby those indicators that have not met their target are drawn out into an Action Report. This report focuses attention on adverse performance. In addition to the notes shown on the full report, senior managers provide information on the actions being taken to bring performance in line or reasons why this cannot happen.
- 1.4 Indicators and targets are agreed by Portfolio Holders and Executive Directors. As part of its work programme, the Panel may wish to consider the indicators within its remit and make recommendations regarding future performance measures and targets.

2. Monitoring Report - Key points from the Q1 2018-19 performance monitoring report

- 2.1 The following tables summarise the Council's current performance levels, comparing performance to the previous quarters.

		Number of indicators				Indicator
		Q2 2017-18	Q3 2017-18	Full Year 2017-18	Q1 2018-19	
Performance has improved		4	4	1	3	EP3b,3c,3d
Performance has not improved		0	0	3	0	
Performance has met and continues to meet target		1	1	1	2	EP 3a, 5
Performance remains unchanged and below target		0	0	0	0	
Other: • reported annually • new indicator • monitor only		4	4	7	9	CO 8a,8b, 9a, 9b,10a, 10b EP 6,7,8
Total number of indicators		9	9	12	14	

	Number of indicators				Indicator
	Q2 2017-18	Q3 2017-18	Full year 2017-18	Q1 2018-19	
Performance target met 	7	7	6	10	CO 8a,9a, 10a EP 3a,3b, 3c,3d, 5,6,8
Performance target not met 	2	2	3	0	
Other: <ul style="list-style-type: none"> • reported annually • figure not available • monitor only (no target set) 	0	0	3	4	CO 8b,9b, 10b EP 7
Total number of indicators	9	9	12	14	

3. Issues for the Panel to Consider

Members should review the attached analysis of achievement of the agreed performance indicators for the year. The Action Report should then be reviewed to ensure areas which have not met target are appropriately addressed.

4. Corporate Priorities

Performance indicators are developed to monitor key activities many of which directly underpin the achievement of the Council's Corporate Business Plan.

5. Financial Implications

None

6. Any other Implications/Risks

None

7. Equal Opportunity Considerations

None

8. Consultation

Management Team, senior officers and Portfolio Holder

9. Conclusion

Management Team actively monitors this information on a regular basis and uses the information highlighted on the action report to gain an understanding of the reasons for the levels of performance that have been reported. Members should use the report to assess the actions outlined in the action report which the panel is asked to agree.
















10. Background Papers

Corporate Business Plan 2015/16 – 2019/20

Status	 Indicator has not met the target	 Indicator has met target	 New 2018-19 indicator
Trends	 The value of this indicator has improved	 The value of this indicator has worsened	  The value of this indicator has not changed

Actions being taken on indicators that have not met target are outlined on the accompanying Action Report

Environment and Planning

Ref	Link to Corporate Priority	Name	Good Performance	2017/18 full year perf.	2018/19 target	Q1 2018/19 cumulative performance	Q1 2018/19 status	Versus this time last year	Note
EP3a	2	Processing of major development applications	Aim to maximise	100.0%	60.0%	100.0%			
EP3b	2	Processing of non-major development applications	Aim to maximise	84.2%	70.0%	91.0%			
EP3c	2	% of decisions on applications for major development that have been overturned at appeal, measured against total number of major applications determined	Aim to minimise	2.3%	10.0%	2.0%			
15 EP3d	2	% of decisions on applications for non-major development that have been overturned at appeal, measured against total number of non-major applications determined	Aim to minimise	0.6%	10.0%	0.7%			
EP5	2	% of standard land charges searches carried out within 10 working days	Aim to maximise	100%	95%	100%			
EP6	2	% of applications refused	Aim to minimise	7.36%	10%	6.00%			
EP7	2	% of refused applications then appealed/lodged	Aim to minimise	26.41%	–	45.16%	–		Monitor only
EP8	2	% of appeals allowed	Aim to minimise	35.71%	35%	14.28%			

Commercial Services

Ref	Link to Corporate Priority	Name	Good Performance	2017/18 full year perf.	2018/19 target	Q1 2018/19 cumulative performance	Q1 2018/19 status	Versus this time last year	Note
CO8a	3	No of residential houses commenced - NORA	Aim to maximise	–	50	50			
CO8b	3	No of residential house sales completed - NORA	Aim to maximise	–	38	0	–		
CO9a	3	No of residential houses commenced - Marsh Lane	Aim to maximise	–	130	130			
CO9b	3	No of residential houses sales completed - Marsh Lane	Aim to maximise	–	86	10	–		
CO10a	3	No of residential houses commenced - Lynnsport 4/5	Aim to maximise	–	89	89			
CO10b	3	No of residential houses sales completed - Lynnsport 4/5	Aim to maximise	–	39	0	–		

Regeneration & Development Panel: Borough Council of King's Lynn and West Norfolk Custom and Self-Build Action Plan - Summary Report

Introduction

- 1.1 The Government has an ambition for 300,000 homes per year to be built in England every year by the mid 2020's. For this to be realised the approach must be wide ranging. Part of this is the recognition that certain sectors of house building could contribute more to delivery, given the right attention. One such sector which has been identified is Custom and Self-Build housing.
- 1.2 Custom and Self-Build housing currently contributions in the region of 10% of housing completions a year. When compared to countries around the world this is incredibly low. For example in main land Europe the contribution is as high as 80%. With Austria, Germany and the Netherlands, in particular, contributing significantly.
- 1.3 Self-Build and Custom housebuilding is defined as individuals or an association of individuals who either build or commission the build of their home. It can take a number of forms. The most common include: a contractor built one-off home, self-built one-off home, kit or package home and developer built one-off home.

Borough Council Responsibilities

- 1.4 The Self-build and Custom Housebuilding Act 2015 and the Housing and Planning Act 2016 placed a duty on local authorities to keep a register of those seeking to acquire plots of land for self and custom build housing. The local authority must 'have regard' to their register during plan making and in the determination of planning applications. This is to ensure that enough permissions are granted to meet the need.
- 1.5 The revised National Planning Policy Framework (NPPF) (2018) builds upon this and identifies those people who wish to build or commission the build of their own home as a group of people whose need should specifically be planned for. This can be both market and affordable housing. The revised Framework also introduced the Housing Delivery Test (HDT). This measures the actual deliver of housing against what should have been delivered. Failure of the test could lead to the engagement of the presumption on favour of sustainable development. Which is the same situation in failure of 5 year housing land supply.

Custom and Self-Build Task Group

- 1.6 As a response to the challenge the Regeneration and Development Panel in 2016 established a task group. The purpose of which is to explore policy options, aid delivery, direct delivery on borough council owned sites, encourage diversity in design and to create further opportunities in informing and assisting people meet their ambitions.
- 1.7 The task group has invested a considerable time, understanding and researching the issue. A register has been set up and continues to be maintained. Issues surrounding affordable housing delivery of custom and self-build have been explored. Analysis of sites coming

forward both on allocated and windfall sites has taken place. An industry event was held to raise awareness, inform and encourage those considering Custom and Self-build either as a land owner or developer.

- 1.8 The timing of this coincides with the borough council's commitment to review its Local Plan. This will cater for the needs of the local population through to 2036. It is clear that the Local Plan review cannot be silent upon this issue. As with many recent approaches to planning, housing and delivery taken by the borough council the task group has a great desire to go beyond the minimum.
- 1.9 As part of this the task group arranged for Mario Wolf (Mario is the industry's leading expert, he has been seconded from the Ministry of Housing, Communities & Local Government to lead the National Custom and Self-Build Association) to host a 2 day challenge event on with both Members and officers from planning policy, development management and housing strategy. The primary outcome is to encapsulate all of the ideas and works conducted to date in the form of a borough council wide Custom and Self-Build Action Plan.

Custom and Self-Build Action Plan

- 1.10 The purpose of this action plan is to set out the borough council's own responsibilities and wider ambitions in respect to self-build and custom house building. This will be the borough council's first comprehensive action plan focused on this issue
- 1.11 The delivery of self and custom house building in the Borough is not the sole responsibility of the borough council, it in fact relies heavily on those wishing to and having the means to build houses themselves, organisations who would like to facilitate or deliver self-build plots or build custom built houses and interested landowners and developers promoting sites for such products. Given this context, the borough council aims to:

Positively influence or help secure development opportunities where we can support individuals or organisations in our local communities to deliver high quality self-build or custom house building to meet demand in the Borough.

- 1.12 This document will set out the borough council's proposed actions to directly meet its own responsibilities to help deliver quality self-build and custom house building in the Borough to meet local demand. It also sets out the borough council's wider ambitions, where we want to work with customers and partners to influence and help delivery.
- 1.13 The plan will contain number of commitments termed actions. These will be for different departments across the council, in collaboration, including planning, housing strategy and housing delivery. The table overleaf provides an indicative broad outline of the likely actions to be included within the action plan. It highlights which area they cover i.e. promotion, facilitation or enabling. In many instances they cover more than one of these areas. The time scale each action is considered achievable within is indicated via a traffic light system. Green is short term (1- 2 years), amber is medium term (2-5 years), and red represents long term (5 years +). However, once more some actions cover a number of time scales.

No.	Action	Area	Time Scale
1	The Local Plan review will seek to develop a new policy which could boost the potential supply and delivery of custom and self-build opportunities on small sites. This will apply to areas outside of development boundaries but reasonably related to the settlement, be this infill or 'rounding off'.	Facilitation	Medium
2	The Local Plan review will create a policy environment which supports and encourages custom and self-build opportunities. This will provide opportunities for those wishing to build or commission the build of their own home and will also assist with the supply and the delivery of housing/	Facilitation	Medium
3	The borough council will support the land owners / developers of allocated sites within the current Local Plan and Local Plan review who wish to bring forward their site(s) for custom and self-build purposes.	Facilitation & Enabling	Short & Medium
4	The borough council through its duty to assist those communities who wish to prepare a neighbourhood plan for their area will inform and support policies which seek to encourage custom and self-build opportunities, as either residential housing allocations or more general land use policies/	Promotion, Facilitation & Enabling	Short, Medium & Long
5	Explore and implement innovative methods for engaging with customers who are interested in self-build and custom house building in the Borough and raising awareness of the grant of suitable planning permissions or suitable Council land disposals	Promotion	Short
6	Continue to improve the Council's understanding of those individuals or organisations that are interested in self-build or custom housebuilding opportunities within the Borough (as well as their ability to afford available options) by undertaking detailed research	Facilitation	Short
7	Assess sites potential for self-build and custom house building through the Council's housing availability assessment (e.g. Strategic Housing Land Availability Assessment).	Enabling	Short & Medium
8	Direct delivery on Council owned land. Identify Council owned sites to identify a suitable pilot scheme to Directly deliver custom build units	Enabling, Facilitation & Promotion	Medium
9	The Council will work with interested parties to produce procedural guidance on how to apply for planning permission for self- build and custom house building developments in the Borough (e.g. standard conditions) and establish 'in house' advisory service.	Promotion & Enabling	Short
10	Any new significant change to national policy or in evidence on the local demand for self-build and custom house building should be reflected in reviewing the Local Plan, as well as other emerging strategies.	Facilitation	Short, Medium & Long
11	The Council will actively work with Government and other partners to secure funding to enable self and custom-build housing to be delivered.	Facilitation	Short, Medium & Long
12	The Council hosting or facilitating a series of events or forums, such as Expos, workshops and webpages, to encourage skills and experience sharing with interested parties	Promotion	Short
13	Integrate Custom/Self Build plots as part of West Winch Growth Area, working with landowners	Enabling	Long
14	Secure development of Custom and self-build on sites, large and small through future local plans, i.e. beyond the current Local Plan and the Local plan review.	Facilitation and Enabling	Long

Document is Restricted

REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2018/2019

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	INFORMATION, OBJECTIVES AND DESIRED OUTCOMES
22nd May 2018	Appointment of Vice Chairman	Operational		To appoint a Vice Chairman for the municipal year 2018/2019.
	Membership of Task Groups and Informal Working Groups	Operational		To appoint Members to the Task Group for 2018/2019
	King's Lynn Transport Study Update	Update	Alan Gomm	To receive an update
	Heritage Action Zone Update	Update	Ostap Paparega	To receive an update.
	EXEMPT - Commercial Rent Arrears Presentation	Information	Fiona Heubeck and Matthew Henry	Corporate Performance Monitoring identified this as one of the Indicators which was not on target. Officers to provide additional information to the Panel.
26th June 2018	Business Improvement District	Information	Representatives from the BID	To provide the Panel with information on what the BID levy is being used for in the town centre.
	NORA Enterprise Zone Update	Update	Jemma Curtis	Update on progress with the NORA Enterprise Zone.
	EXEMPT - Derelict Land and Buildings Group Update	Update	Jemma Curtis/Jason Richardson	To receive and update on the work of the Group.
	King's Lynn Transport Study	Workshop Session	Ian Parkes (NCC), Alan Gomm, Jemma Curtis	To look at options for model testing.
31st July 2018. Please note earlier start time of 4pm.	2017-2018 full year Corporate Performance Monitoring Report	Monitoring	Becky Box/ Ged Greaves	To monitor progress against agreed performance indicators for the year relevant to the Regeneration and Development Panel.
	EXEMPT - Riverfront/Nelson	Update	Ostap Paparega/	Members of the Panel will receive an

	Quay Update		Jemma Curtis and external consultants	update on progress and have the opportunity to analyse options for sites.
	EXEMPT - Heritage Action Zone – unlocking brownfield sites	Update/Policy Development	Ostap Paparega/ Jemma Curtis and external consultants	Members of the Panel will have the opportunity to suggest options for sites which will be passed on for consideration.
	EXEMPT - Guildhall/Corn Exchange	Update	Chris Bamfield	To receive a verbal update.
11th September 2018	VENUE – HUNSTANTON. MEETING TO BE PRECEDED BY A TOUR OF THE HUNSTANTON SOUTHERN SEAFRONT MASTERPLAN AREA STARTING AT 4.30pm			
	Hunstanton Southern Seafront Masterplan – Tour and Update	Update	Matthew Henry	To conduct a tour of the Masterplan area prior to the meeting and receive an update at the meeting.
30th October 2018	Custom and Self Build Policies	Policy Development	Duncan Hall.	Update on work of the Task Group.
	Q1 2018-2019 Corporate Performance Monitoring Report	Monitoring	Ged Greaves	To monitor progress against agreed performance indicators for the year relevant to the Regeneration and Development Panel.
	South East King's Lynn Strategic Growth Area / West Winch Relief Road	Cabinet Report	Alan Gomm, Nikki Patton	To consider the Cabinet report and make any appropriate recommendations to Cabinet.
	Corn Exchange Cinema	Policy Development	Chris Bamfield	To consider the report and make any appropriate recommendations to Cabinet.
11th December 2018	Railways	Update	Peter Jermany and Ray Harding	Update as requested by the Panel
	Tourism Update	Update	Philip Eke and	Update as requested by the Panel and

			Ostap Paparega	then workshop session on encouraging tourism to King's Lynn.
	Nelson Quay Public consultation feedback	Update	Jemma Curtis	Follow up from 31 st July.
29th January 2019	Q2 2018-2019 Corporate Performance Monitoring Report	Monitoring	Becky Box/ Ged Greaves	To monitor progress against agreed performance indicators for the year relevant to the Regeneration and Development Panel.
	Budget	Presentation	Lorraine Gore	Opportunity to feed into the Budget setting process prior to its submission to Cabinet and Council.
12th March 2019	Report of the River Informal Working Group			
9th April 2019	Q3 2018-2019 Corporate Performance Monitoring Report	Monitoring	Becky Box/ Ged Greaves	To monitor progress against agreed performance indicators for the year relevant to the Regeneration and Development Panel.

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
13 November 2018						
	Strategic Property Acquisition	Key	Cabinet	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
81	Gambling Act 2005 Statement of Licensing Policy Review (Statement of Principles)	Non	Council	Housing and Community Exec Dir – G Hall		Public
	South East King's Lynn Strategic Growth Area / West Winch Relief Road	Key	Cabinet	Development Exec Dir - G Hall		Public
	Corn Exchange Cinema	Non	Cabinet	Culture, Heritage and Health Exec Dir – C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Joint Health and Wellbeing Strategy	Non	Council	Culture, Heritage and Health Exec Dir – D Gates		Open
	Re-Fit	Key	Council	Leader Exec Dir – D Gates		Private - Contains exempt Information under para 3 –

						information relating to the business affairs of any person (including the authority)
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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
8 January 2019	Council Tax Support	Key	Cabinet	Leader Deputy Chief Executive		Public
	Financial Assistance Scheme – Changes to Criteria	Non	Cabinet	Culture, Heritage and Health Deputy Chief Executive		Public
82	Difficult to Deliver Site – Hunstanton – Housing With Care	Key	Council	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Management Re-Structure	Non	Cabinet	Leader Chief Executive		Private - Contains exempt Information under para 1 – information relating to the business affairs of any person (including the authority)
	Potential Property Development/Investment	Key	Council	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information

						relating to the business affairs of any person (including the authority)
	West Norfolk Property Ltd – Business Plan	Non	Cabinet	Housing & Community Chief Executive		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
83	Proposed Enforced Sales case & future procedures	Non	Cabinet	Development Exec Dir – G Hall		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Development Options - Hunstanton	Key	Council	Performance and Economic Development		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Hunstanton Coastal Management Plan	Key	Cabinet	Environment Exec Dir – G Hall		Open
	Nelson Quay King's Lynn - Planning and Delivery	Key	Cabinet	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information

						relating to the business affairs of any person (including the authority)
	Custom & Self Build Policy	Non	Council	Development Exec Dir – G Hall		Public
	Major Housing Phase 3 – Enabling Work for Lynnsport 1	Key	Council	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Norfolk Strategic Infrastructure Plan refreshed for 2018	Non	Cabinet	Development Exec Dir – G Hall		Public

Date of Meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
5 February 2019						
	Budget	Key	Council	Leader Deputy Chief Executive		Public
	Re-Fit Proposals	Key	Council	Leader Exec Dir – C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Lynnsport Community Facilities	Key	Council	Corporate Projects and Assets Exec Dir - C Bamfield		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
26 March 2019						